

GDLC Board Meeting 9.19.23 - **APPROVED 12/3/23**

Call to Order

President Craig Grundmeier called the meeting to order at 6:24 pm. Board members Stefani Tanner, Wendy Kropf, Jessie James, Martha Raecker and Jacque Thole were present, in addition to Executive Director Chris Thomson. Board members Craig Dueker and Ethan Muench and Senior Pastor Joe Meyer were not present due to illness.

Consent Agenda and Minutes

Wendy Kropf made a motion to approve the minutes from the August meeting. Martha Raecker seconded the motion. The motion passed.

Reports

Executive Director Chris Thomson's report:

1. Lighting project on south side of Narthex to illuminate the handicap parking – the hardware cost is \$6,400, labor cost was received yesterday and will tack on an extra \$7,200. With tax, the project will be around \$15,600 and will come out of capital improvements. Proposal bids have been signed and will likely be happening in October. (Addendum: The labor cost ended up substantially lower as the quote was for a greater number of bollards than we wanted installed.)
2. An engineer was out with Excel Mechanical to look at the roof in the FLC – there is a thought that we can get by with a smaller unit that would run more continuously. The unit would cost less, but would require different duct work to accommodate this and would be costly. Chris is estimating the cost to be roughly \$200,000. There is a backlog of around 42-44 weeks for completion, so looking into next summer.
3. Foundation update – the most recent morning gathering yielded 17 contacts.
4. Chris sent out an offer letter for the Secondary Facilities Assistant position that has been open.

Financials (Martha): Total income for the year is up 3.5% compared to 2022, although it is under budget for August. Expenses were down from last year (concrete work was completed last year), being \$31k under budget. Despite lower income for the month, we are still in good shape. Last month we had 3.5 months of cash on hand, now we have 3.4.

Current Discussion and/or Action Items

1. 2024 Budget
 - a. Clarifying questions were posed to Chris in discussion of the proposed budget.
 - b. Jessie James made a motion to approve the 2024 proposed budget of \$2,428,050. Stefani Tanner seconded the motion. The motion passed. (Addendum: This amount was increased and approved via email after an error was discovered. The true budget amount, which was proposed to the congregation, was \$2,428,150.)
2. Call MAT Update – We are planning to virtually interview 4 Pastors in early-mid October. The congregation will be notified once the Pastors have been notified if they will or will not be interviewed.
3. New Teams Channel – Chris sent out invites to Teams to improve communication on the Board
4. Vote for 2024 Officers – Discussion regarding members who will be filling Board positions.

- a. President – Steve Junge
 - b. Vice President – Jacque Thole
 - c. Treasurer – Martha Raecker
 - d. Secretary – Wendy Kropf
5. Policy Manual Updates - Once Chris has made his updates, then Jacque and Craig will update the entire document to reflect all changes. At the November meeting, we will present the updated version.
- a. Section 2.8 Board of Elders needs to be removed. Numbering will need to be updated.
 - b. Updating maps with the most recent FLC renovations. Tornado/Fire safety pages are blank. Chris reports that previously there were maps.
 - c. Chris has sections to update – Credit card policy, dates on audit review due to changing the fiscal year.
 - d. Appendix E – Senior Pastor Vacancy Guidelines: plans to update this section with what Pastor Joe drafted due to outdated information.
 - e. Need to look at Appendix I.
6. Pastor Appreciation Month/Retirement Celebration
- a. Will need to set up a OneCall to notify the congregation to bring in cards.
 - b. October 22nd – Breakfast meal will be provided by the youth.
 - c. Planning to have Palmers Deli for the staff on Tuesday, October 24th.
 - d. Craig will remain in contact with TK and Chris in regards to budget. Steve/Martha are working on the gift for Pastor Joe. Jacque will be in touch with Olivia and Brenden for promotions/tech. Stefani & Martha will help stock a snack cart for the staff to enjoy.

Housekeeping

1. Congregational Meeting – October 29th 1pm
2. Need Vote Counters for Congregational Meeting – Plan to arrive at 12:30 to count absentee ballots
3. Congregational Listening Post
 - a. Wendy had feedback regarding FLC worship music – one member wanting more energizing music and another member is requesting hymns.

Adjournment

The Governing Board meeting was adjourned at 8:43pm, followed by the Lord's Prayer.

Respectfully submitted by Jacque Thole